

ORIGINAL/DUPLICATE

TENDER NO. PS/09/CAKTR/2024

Date : 08/08/224

COLLEGE OF APPLIED SCIENCE KOTTARAKKARA
ETC P.O., KOTTARAKKARA, KOLLAM 691531

TENDER

NAME OF WORK : PARTITION WORK OF AUDITORIUM

TENDER SUBMITTED BY

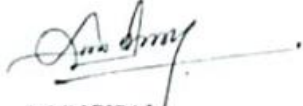
NAME OF TENDERER :
ADDRESS :

**COLLEGE OF APPLIED SCIENCE KOTTARAKKARA
E.T.C P.O KOTTARAKKARA, KOLLAM - 691531**

NOTICE INVITING TENDERS FOR WORK

- (1) Sealed tenders are invited by the Principal College of Applied Science Kottarakkara, from eligible contractors for the Partition work of class auditorium.
- (2) Tenders should be submitted in the printed 'tender form' issued from the office of the officer inviting tenders. Tender forms are available from **10 am on 08/08/2024 to 3 pm on 16/08/2024** .
- (3) Tenders sealed and endorsed as such with the name of the work clearly written there on, should be submitted to the officer inviting tenders before 3 pm on 16/08/2024. They will be opened at the office of delivery at 3.30 pm on 16/08/2024. by Principal college of Applied science Kottarakkara or such officer as may be authorized on his behalf in the presence of those tenderers who are present at the time.
- (4) **Brief description**
- | | | |
|-----|---------------------------------|--------------------------------|
| (a) | Name of Work | : Partition work of auditorium |
| (b) | Probable Amount of Contract | : Rs 192500/- |
| (c) | Completion time | : One Week |
| (d) | Earnest Money Deposit | : Rs. 5775/- |
| (e) | Last date of receipt of tenders | : 16/08/2024, 3pm |
| (f) | Date of opening of tenders | : 16/08/2024, 3.30pm |
| (g) | Cost of tender form | : Rs. 550/- |




PRINCIPAL
 College of Applied Science
 Kottarakkara

FORM OF TENDER

Name of work :

To

The Principal
College of Applied Science
Kottarakkara

1. I / We do hereby tender to the work mentioned above in accordance with the terms in the tender notification, instructions to tenderers, schedule of work and drawings given in the tender form at the rate quoted by me / us at the bottom of the subjoined schedule of work under the heading '**quoted rate**'.
2. I / We agree to keep the tender open for acceptance for four months from the due date of submission thereof and not to make any modification which are not acceptable to you in the terms and conditions.
3. I / We do agree to complete the whole work in **One week** from the date of receipt of written order to commence the work.
4. Demand Draft for Rs as Earnest Money Deposit is submitted herewith.
(DD.No. date and Name of bank
.....)
5. If after the tender is accepted, I / We fail to execute the agreement or to commence the execution of work as provided in the conditions, I / We do agree that you shall without prejudice to any other rate or remedy be at liberty to forfeit the said Earnest Money Deposit absolutely and also to recover from me / us the entire loss that may be caused to you by the retender or re- arrangement of the work otherwise under the provision of revenue recovery act or otherwise.
6. Signed copies of the following documents are submitted herewith
 - (a) Notice inviting tender
 - (b) Instructions to tenderers
 - (c) Schedule of work
 - (d) Agreement in Kerala stamp paper

Dated Signature of tenderer :
Name & :
Address :

INSTRUCTIONS TO TENDERERS

- (1) Printed tender forms can be obtained from the office of the undersigned. Tenders submitted not in such printed forms or tenders, incomplete in any respect such as unattested errors and corrections etc will be liable for summary rejection.
- (2) No tenders received after the specified last date and time will be accepted on any account.
- (3) Details of the work with item wise specifications and rate are given in the subjoined schedule of work. Tenderers must quote only a single rate as an overall percentage *above / below / at the rate* given in the schedule of work, by a single entry at the bottom of the schedule of work under the head '*quoted rate*' by scoring out the irrelevant parts and attesting all corrections. The rates quoted shall be inclusive ones covering all the operations contemplated in the schedule of works and all incidental works necessary for such operations. The overall percentage rate quoted shall not be varied on any account whatever and it shall hold good for all items of work done, irrespective of variations of quantity if any.
- (4) Each tenderer should submit along with the tender a signed copy of document in proof of his registration in Kerala PWD as contractor of the class prescribed in the notice inviting tender.
- (5) Each tender should be accompanied by an Earnest Money Deposit of amount mentioned in the notice inviting tender. EMD can be produced in one or other of the following forms
 - a. Demand Draft on a Scheduled Bank drawn in favour of the officer who has invited tenders.
 - b. Deposit-at-call on a Scheduled Bank assigned in favour of the officer who has invited tenders.

Tenders without EMD will be summarily rejected.

- (6) In consideration of the tenderer being allowed to quote for the work, he should keep the tender firm for a period of four months from the last date for the submission of tenders. Withdrawal of tenders before this period will entail forfeiture of EMD for the work.
- (7) The acceptance of the tender rests with the officer inviting tenders who does not undertake to accept the lowest or any particular tender.
- (8) The EMD of unsuccessful tenderers will be refunded as soon as possible after tabulating the tenders, keeping the EMD of the first three lowest tenderers. EMD of the remaining unsuccessful tenderers will be refunded within a week of acceptance of the successful tender.

- (9) The successful tenderer within seven days of receipt of the selection notice shall deposit an amount which along with the EMD shall make up the total amount equal to 3 % of contract amount (limited to a maximum of Rs1,00,000/-) which shall be treated as Security Deposit for the proper fulfillment of the work and he shall also execute an agreement for the work in the standard format.
- (10) Security Deposit can be produced in one or other of the following forms
- a. Demand Draft on a Scheduled Bank drawn in favour of the officer who has invited the tenders.
 - b. Deposit-at-call on a Scheduled Bank assigned in favour of the officer who has invited tenders.
 - c. Bank Guarantee issued by a Scheduled Bank in favour of the officer who has invited tenders.
- (11) The Security deposit will be released to the contractor only after the expiry of defects liability period. Defects liability period is 12 months from the date of completion of work
- (12) In addition to the Security deposit, 10 % of each payment made to the contractor will be retained as additional security for the proper execution of work subject to the condition that the amount so retained plus the Security deposit of 3 % does not exceed 10 % of the contract amount. This retention money will be released to the contractor on successful completion of the work.
- (13) The quantities shown in the schedule are only approximate and are subject to variation and if found necessary the contractor is bound to do additional quantities upto 25% above estimate quantities of each item of work at his quoted rate. If any extra items of work not included in the schedule are executed, its rates will be arrived at on the basis of the rules followed in Kerala PWD.
- (14) Time is the essence of the contract. The work shall be completed within one week from the date of receipt of written order to commence the work. If the work is not completed by the agreed date liquidated damages will be recovered from the contractor in accordance with the conditions of contract.
- (15) Contractor shall appoint qualified engineering representative at site to supervise the work.
- (16) Statutory deductions towards Income Tax, GST, contribution to KCWWF etc. will be made from the payment to contractor as per prevailing Govt. rules.**
- (17) The tenderer should submit along with his tender an agreement executed and signed on Kerala stamp paper worth Rs 200/-. A specimen form of this agreement is given as annexure to this tender form. Tenders without this agreement will be summarily rejected.
- (18) Any further information if required can be obtained from the office of the officer inviting tenders.

SCHEDULE OF WORK

Name of work: Partition work of auditorium

Sl.No.	Description	Quantity	Rate (Rs)	Amount (Rs)
1	Providing and fixing partly paneled and partly glazed partition wall with bottom wheels using 8 mm thick particle board both sides laminated and 5 mm plain glass in 62x37 mm aluminum sections including one door with door closer. The work includes cost of all materials labour etc to complete	77m ²		
	Total one lakh ninety-two thousand and five hundred only			

I / We agree to execute the above work at the following rate

- Note
1. Strike out which is not applicable
 2. Rate has to be quoted in words and figures.

Dated signature of tenderer :
Name & :
Address :